











January	February	March	April
<p>Friday 15th</p> <p>8:30 to 9:00 Housekeeping</p> <p>9:00 to 2:30 Ansell-Casey Life Skills Refresher (1); Readily at Hand Checklist (1); Older Youth Transition Plan (1) Documentation (2) Resident Review/Staffing (2)</p> 	<p>Friday 19th</p> <p>8:30 to 9:00 Housekeeping</p> <p>Guest speaker: Lynne Stanley 9:00 to 12:00 (or longer) Trauma Sensitive Care 12:30 – 2:30 Resident Review</p> <p>Satisfaction Surveys</p> 	<p>Friday 11th (2nd Friday)</p> <p>8:30 to 2:30 Brooke Place NVCI</p> <p>Friday 18th 8:30 to 9:00 Housekeeping</p> <p>Guest speaker: Peg Cartus (2nd training) 9:00 to 12:00 Brooke Place Legal Issues (3) Protecting Children: The Responsibility of All of Us (IIU, McKinney-Vento, confidentiality) 12:30 – 2:30 Resident review/staffing (2)</p>	<p>Friday 15th</p> <p>8:30 to 9:00 Housekeeping</p> <p>Guest speaker: Dave Huggins, LPC 9:00-11:00 Substance Use/Abuse (2)</p> <p>11:00 to 2:00 Barb AFS refresher (3) 2:00-2:30 Leftovers</p> 
May	June	July	August
<p>Friday 20th</p> <p>8:30 to 9:00 Housekeeping</p> <p>9:00 to 12:00 Trauma Focus: Developmental Needs (Book 2) of Basic Child Care Course</p> <p>12:30 to 2:30 Resident Review (2)</p> 	<p>Friday 17th</p> <p>8:30 to 9:00 Housekeeping</p> <p>Guest Speaker: Lynne Stanley 9:00 to 12:00 Trauma-Focused Behavior Management (3) 12:30 to 2:30 Family Systems as part of resident review (2)</p> 	<p>Friday 15th</p> <p>8:30 to 9:00 Housekeeping</p> <p>Guest speaker: Jill Spangler 9:00 to 10:00 Nutrition</p> <p>Guest speaker: Hancock County Emergency Management 10:00 to 11:30 Safety 11:30 to 12:00 Driving 12:30 to 1:30 Police matters, risk/liability (1) 1:30 to 2:30 Resident Review (1) Update statement of Criminal Record and Drivers' License</p>	<p>Friday 19th</p> <p>8:30 to 9:00 Housekeeping</p> <p>9:00 to 12:00 Guest Speaker: Lynne Stanley Trauma Focus: Therapeutic Milieu (3)</p> <p>Diversity, including LGBTQ 12:30-2:30</p> <p>Satisfaction Surveys</p>
September	October	November	December
<p>Friday 16th</p> <p>8:30 – 2:30 NVCI Any employee in need of certification</p> 	<p>Friday 21st</p> <p>8:30 to 9:00 Housekeeping 9:00 – 12:00 Guest Speaker: Lynne Stanley Trauma-Informed Interventions (3) 12:30- 2:00 Resident Review First Aid/CPR Online for Employees who are due</p> 	<p>Friday 18th</p> <p>8:30 to 9:00 Housekeeping CANS Refresher CQI and Policies and Procedures (1) Resident Review (2) Trauma Focus: Suicide Risk Assessment and SI Behaviors (1)</p> 	<p>Friday 9th (Second Friday)</p> <p>8:30 to 9:00 Housekeeping 9:00 to 12:30 Meds Management and Universal Precautions (1) Drug Free Work Place (1) Harassment (1)</p> <p>Holiday Luncheon</p> 